**DBAC Board Meeting**

Monday, June 26, 2023, 6:00 pm

QVCC Board Room / Zoom

**MINUTES**

**Board Members Present:** Marina Aitcheson, Dustin Alvarez, Jesse Green, Leni Hoover, Leslie Kenny, David Turner, Cheryl Wolfe-Milner

**Regrets:** Frankie Chao, Muhammad Ghouri, Ed McClanaghan

**QVCC Staff:** Kelly Greenwell

**Community:** J.J., Susan Kim (Victoria Council Liaison)

**Minutes:** Leslie Kenny

**Quorum***:* 7

1. Welcome. Marina opened the meeting at 6:07 pm
2. Approval of the Agenda

Moved: Leslie

Seconded: Leni

In favour, 7; opposed, 0; abstentions, 0

Motion carried.

Approval of the Minutes and In Camera Minutes of May 29, 2023

Moved: Cheryl

Seconded: Dustin

In favour, 7 ; opposed, 0; abstentions, 0

Motion carried.

1. Business arising from the Minutes
	1. Presentation to city council, June 8
		* Quick presentation re impacts of Evergreen Terrace densification
		* Need for city support and advocacy vis a vis stakeholder agencies
		* Priorities are greenspace and expanded services
		* Historical context is that 950 Kings was created to serve the neighbourhood (and we want it back!)
		* Susan (council liaison) has made headway on getting our message to council and staff
	2. Meeting with CRHD staff re 950 Kings
		* Island Health, Hospital District are assessing needs
		* CRHD in touch with BC Housing
		* QVCC open to a combination development; would need funding partners
2. New Business
	1. Topaz Park tenting community meeting
		* Topaz Park tent residents/supporters have asked for a community meeting
		* A recent City motion will soon disallow tenting at this park
		* NAC has responded
		* **ACTION**: Marina to reach out to NAC on behalf of the Board; David available to volunteer
	2. AGM/Nominations, September 25
		* Five board members will finish terms this year: Marina, Muhammad, Leni, Jesse, and Ed
		* Shortages right now in available volunteers
		* Revise bylaws to reduce the minimum number of directors required
		* Kelly welcomes Board ideas and involvement in the AGM, e.g., a report from the chair
		* **ACTION:** Everyone, please tap your networks for potential Board candidates;Leslie to investigate updating the bylaws; Nominations Committee to meet; Kelly to forward latest recruitment poster to Leslie
3. Agency Report - Kelly

Youth and Family Counsellors

* + - Cloverdale El will have a 0.8 FTE counsellor in 2023-24
		- First time in several years it’s had a regular position

Youth and Family Outreach

* + - A bi-weekly workshop series just launched
		- provide coping skills and resources for newcomers to Canada

Camptastiq

* + - Late release of funds, tough hiring environment, but it’s come together
		- Chrysta, Lee and Fiona are our Camptastiq team this summer

Youth Centre and Programs

* + - Mon, Tues, Wed are out-trip days for Summer Connections for Youth program.
		- Olivia Reid is the new Youth Programs Facilitator
		- Working with Amber and Abraham to keep Youth Programs awesome!

Vic High Youth Mural Project

* + - The Vic High Youth Mural project has begun transforming our shed
		- and alleyway fence
		- Project has been extended and adjusted
		- Charmaine Koenig is our QVCC liaison
		- Youth from the neighbourhood are involved

 Early Years

* + - The programs are hopping
		- Limited version to continue through the summer
		- Thanks to staff Anna and Emma

Facilities and More

* + - The Help Ukraine Vancouver Island project Camp Sunflower will use QVCC facilities for check-in and in inclement weather
		- QVCC now hosting an Arabic school on the weekends

Seniors’ Entitlement

* + - SES Program experienced a large turnover in volunteers since the pandemic
		- Fortunately, the team is renewed and is doing well.

Indigenous Culture

* + - The welcome mural at QVCC is complete
		- Created by lək̓ʷəŋən artist Brianna Bear with help from Gordy Bear

and Savannah Bartelmann.

* + - National Indigenous Peoples’ Day attracted over 500 community members, with 20 Indigenous vendors plus drummers from Thunderboy and Westwind – inspiring!
		- A great team effort. Thanks to Gordy, the event committee and volunteers.
1. Hillside-Quadra NAC/ VCAN Update

No update this month.

1. Committee Reports
	1. Finance / Personnel Committees Joint Report
2. Draft Budget Proposal
	* + Kelly presented the draft budget for FY 2002-24
		+ Looks good!
		+ Will defer formal approval until final version is ready in August

b. Motion Regarding Wage Increases

Whereas inflation and the cost of living in Victoria have intensified dramatically in the last 18 months, and whereas the retention and valuing of staff is a priority, and whereas DBAC is entering its third year of projected annual deficits:

Be it resolved that all employees who are not Youth and Family Counsellors (contract determined separately) will receive a raise of $1 per hour that will take effect the first payroll in October 2023.

Moved: Dustin

Seconded: Cheryl

In favour, 7 ; opposed, 0; abstentions, 0

Motion carried.

c. Motion Regarding Matching RRSP Increases

Whereas the municipal pension plan remains impossible for QVCC/DBAC to afford, and whereas employees wishing to make long-term careers at QVCC may face financial challenges after retirement with our maximum 3 percent matching RRSP; and whereas retention of experienced staff is a priority, and whereas current projections place the cost of increased RRSP matching of 4 percent for 8-year employees and 5 percent for 12-year employees at under $7500 annually:

Be it resolved that employees who have reached their 8-year anniversary receive the opportunity of a 4 percent matching RRSP, and those reaching their 12-year anniversary receive the opportunity of a 5 percent matching RRSP.

Be it further resolved that current employees who are eligible and elect this option will have the increased match take effect on the first payroll in October 2023, and those eligible and choosing this option in the future will see the increase come into effect on the first payroll following their relevant anniversary date.

Moved: David

Seconded: Leslie

In favour, 7 ; opposed, 0; abstentions, 0

Motion carried.

1. Meeting adjourned at 8:23 pm.

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**Appendix: Resolutions Passed by Email over the Summer Break:**

1. Investment of Community Chest Funds, September 6, 2023

*Be it resolved that $30,000 of the Community Chest funds currently held in a sub-account at Vancity be invested in a suitable Term Deposit with a term of one year commencing on the date of investment.*

Votes: six in favour, none opposed, none abstained. Motion carried.

2. Authorization of 2022-23 Financial Statements, September 20, 2023

*Whereas:
Our financial position continues to be strong and has us set up for stability. Factoring in deferred revenues, our deficit for 2022-23 is under $10,000. Our net assets include a healthy reserve which is just short of five months of operating costs.* *With a projected deficit for 2023-24 as well, the organization needs to be mindful of costs going forward to avoid depletion of the organization's surplus.*

*Be it resolved that Treasurer Leni Hoover and Secretary Leslie Kenny are authorized to sign the April 1 2022 to March 31 2023 Financial Statements of the Downtown Blanshard Advisory Committee.*

Moved: Leni Hoover
Seconded: Leslie Kenny

Votes: seven in favour, none opposed, none abstained. Motion carried.