

Board Meeting Minutes

Monday, May 30, 2022

6:00 pm, Zoom call

We acknowledge that we are on the homelands of the Coast Salish, and we thank the Lekwungen (Songhees) and Kwsepsum (Esquimalt) Nations for sharing this land on which we live, learn, work and play. Hay'sxw'qa si'em!

Board Members Present: Marina Aitcheson (chair), Cheryl Wolfe-Milner, Darragh De Groot, David Turner, Dustin Alvarez, Jelena Pavlovic, Leni Hoover, Leslie Kenny

Regrets: Frankie Chao, Jesse Green, Muhammad Ghouri, Nat Karpovskaia

QVCC Staff: Kelly Greenwell

Community Members: Rowena Locklin, John Munn

Minutes: Leslie Kenny

Quorum: Seven plus one late arrival brought the total to 8.

1. Meeting called to order

Marina called the meeting to order at 6:07 pm.

2. Additions to/approval of the Agenda

Motion to approve the Agenda as circulated:

Moved: Darragh

Seconded: Jelena

All in favour: 7; against: 0; abstentions: 0

Motion carried.

3. Approval of the Minutes of April 25, 2022

Question: What are the resiliency hubs mentioned in item 5.1? Rowena: they're meant to be storage sites for emergency preparedness.

Motion to approve the Minutes of April 25, 2022:

Moved: Darragh

Seconded: Leni

All in favour: 7; against: 0; abstentions: 0

Motion carried.

4. Agency Report – Kelly

- Food support
 - o Close to 200 people on QVCC food call list
 - o Demand rising, food levels tight but stable for now

- o May need more drivers
- o Gift of Good Food program not affected (families receive a bag of produce every 2 weeks)
- o Community Food Support Initiative also offers food deliveries from the Quadra Village Gym
- New Youth Art Group and Nobody's Perfect programs up and running
- Volunteer Recognition Event took place May 25 at QVCC
- Quadra Village Day (QVD) June 11, 10 am to 2 pm
 - o Live music, interactive art, kids' activities, breakfast
 - o 950 Kings grass areas unavailable; also, we're required to keep bike lanes open, but a 1-year extension on asking cyclists to dismount. Would prefer to close lanes during events, may need to find a new site in future.
- National Indigenous Peoples Day, June 21, 4 pm to 8 pm
 - o Fresh Bannock with strawberries, local drummers
 - o Waiting on permission re bike lanes
- Summer Camp
 - o Leadership is in place, hiring underway
- Neighbourhood Small Grants
 - o Applications have closed
 - o Full slate of proposals under consideration
- Allotment Gardens
 - o Lots of planting happening
 - o Seedlings to be distributed June 3 through the city's Get Growing initiative
- Policy Project
 - o Phase 2 underway
 - o Emphasis on drafting new policy based on gap analysis from Phase 1
- Pride Parade Sunday, June 26, 11:00 am
 - o QVCC will walk in the parade
 - o Board, staff, volunteers, friends and family welcome to join our group
 - o Yellow "Quadra Village Day" shirts will be available
 - o A social for 2SLGBTQIA+ is being planned
- Quadra Village Gym
 - o Received a 6-month extension for the gym to December 2022

5. Committee Updates Part 1

i. Neighbourhood Action Committee/CALUC – Rowena

A busy and chaotic time with the Evergreen Terrace and new land use policies rolling out:

- o Draft Neighbourhood Plan for Hillside Quadra (Villages and Corridors)
 - Draft plan released early May. NAC invited to present feedback to council but very short notice. Date moved multiple times, currently set for a 5-minute presentation on June 9.
 - City added a lot of new content after the first draft
 - NAC letter to Council May 17 with questions and concerns
 - Council will vote whether to send the plan to public hearing
 - Rowena, John, David, Cheryl, Kelly to plan the presentation; Tara coordinating youth input.
 - Key points to highlight:

- community needs more time to review the plan – HQ is the only one of the three draft plans that has large, complicated publicly owned redevelopment sites.
 - request an in-person engagement workshop with follow-up survey
 - consider opening development permits to public input
 - o Missing Middle Housing policy
 - Has been moving quickly but now paused for further consultations over affordability
 - The city to host a public engagement workshop and present revisions for a vote by July, but timing is tight
 - Likely to be delayed and become an election issue
 - o Evergreen Terrace Redevelopment/ 950 Kings
 - HQ Neighbourhood Plan includes new info on Evergreen Terrace (ET) and 950 Kings
 - See esp. pp 40-47
 - Density at ET could increase by up to 5x current
 - Addition of up to 400-500 net new non-market units
 - Of note is the “special planning area” designation for both sites - what does it mean?
 - Urgent that 950 Kings status be confirmed. All plans are contingent on what the hospital district decides. BC Housing also waiting on this.
 - “Save 950 Kings” poster campaign for Quadra Village Day
- ii. Victoria Community Association Network (VCAN)
 - o Rowena was not able to attend this month’s meeting. Someone from the city gave a presentation on the Missing Middle plan.
- iii. Equity Committee - Kelly
 - o Police participation in Quadra Village Day
 - Decision at Quadra Village Day meeting to have fewer tables
 - Received late-breaking request from Victoria Police for a table
 - After discussion with Equity Committee request was declined
 - Decision reflects concerns over interactions with police that cause some in the community to feel stereotyped, unsafe
 - Haven’t closed the door for next year. Not easy conversations. Important that people feel respected in every situation.
 - o Symbols of welcome
 - Staff have asked for guidance about symbols of welcome in the Centre. In addition to Indigenous symbols, updated pride flag, what other symbols could be offered to increase inclusiveness?
- iv. Strategic Planning – Darragh
 - o Still compiling the staff SWOT report

6. Evergreen Terrace Redevelopment

See discussion in 5.1 above.

7. HQ Village and Corridors Plan

See discussion in 5.1 above.

8. Community Chest Fund

Motion to approve the following resolution to establish an Investment Committee:

Be it resolved that the Downtown Blanshard Advisory Committee authorizes the Executive Director (currently Kelly Greenwell) and Board Member Leslie Kenny to invest (up to) the total balance of the Community Chest Fund for the purpose of facilitating the distribution of future Community Chest Fund loans and bursaries. Such investments will be made through Credential Asset Management, as Vancity Credit Union's brokerage, and will be informed by a consultation with a financial advisor through Vancity. An annual update on the status of the fund will be included in the Financial Statements prepared for the Downtown Blanshard Advisory Committee. In addition, the use of the fund will be tracked and annually reconciled with additions or subtractions to the fund.

Moved: Jelena

Seconded: Darragh

All in favour: 8 against: 0; abstentions: 0

Motion carried.

9. New Business

i. 950 Kings: Next Steps

See discussion in 5.1 above.

10. Committee Updates Part 2

i. Finance Committee

The Board voted on two resolutions from the Finance Committee.

o Resolution for authorization of electronic payments:

Whereas electronic payments and transfers are a regular part of the business world today; and whereas manual cheque payments can create untimely delays that result in interest charges and/or extra staff time; and whereas some vendors will only accept electronic funds transfers and/or online bill payments or cash:

Be it resolved that Executive Director Kelly Greenwell is authorized to approve any reasonable request for an electronic funds transfer or online bill payment that is necessary to the operations and/or programs of DBAC/QVCC. Each such payment shall be included with regular manual cheque runs for review and signature by authorized DBAC/QVCC signers.

Discussion: The change opens risk of potential abuse by staff. Approval based on trust of our current ED. Safeguards could include setting an

upper limit on the amount, setting a time limit on the policy, or having it apply to the current ED only. Final motion amended to add Kelly's name.

Moved: Cheryl

Seconded: Dustin

All in favour: 8 against: 0; abstentions: 0

Motion carried.

- o Resolution to approve signing authority:
Be it resolved that the Board gives approval for Leslie Kenny to be authorized as a co-signer for DBAC/ QVCC cheques, bank accounts, financial statements, grant reports and other related transactions

Moved: Jelena

Seconded: Cheryl

All in favour: 8 against: 0; abstentions: 0

Motion carried.

ii. Policy Committee - Kelly

- o Mariel is working on the Phase Two policies. Drafts will be ready for the next board meeting. May take a few months to approve all of them.

iii. Nominations Committee - Marina

- o Brainstorming gaps, ideas for Board recruitment
- o One area is finance, also Indigenous representation
- o We welcome nominations
- o Attended North Park Multicultural Festival – spoke to several people about the Centre and volunteering on the Board. Next festival in July.
- o Working on onboarding process
- o Board members to contact Marina with intensions for next year
- o Discussed resuming in-person meetings in the fall, in the downstairs space

iv. Personnel

- o Wage grid review. Finance Committee will prepare this and share it with Personnel.

Final remarks: Question about seismic safety of the building. Has it had an inspection? Kelly will look into having this checked.

11. Adjourn 8:23 pm